

Camden Junior Welfare League

Application Guidelines

CJWL Mission and Focus:

The purpose of the League is to improve and enrich the social and economic environment of the children of Kershaw County.

Grant Guidelines:

- The programs and services to be provided must be consistent with the League's mission and geographic focus.
- The applying organization must be a tax-exempt, non-profit entity.
- The organization receiving the grant must be located in Kershaw County, South Carolina.
- Organizations must submit final reports for active grants prior to being eligible to reapply.

Funding Requests:

Please submit your proposal with the information in the following order:

Application Coversheet

Narrative: Limit two (2) pages maximum

A. Organizational Information

Brief summary of organization's history, mission, and goals

B. Purpose of this grant

- a. Project description that includes objectives, activities, timeframe, description of target population to benefit, number served, and frequency. If requesting general support, provide a brief overview of your organization's projects and activities.
- b. Statement of community needs/issues to be addressed.
- c. Description of how you plan to evaluate the success of the project, including outcomes and results. If requesting general operating support, provide a description of how you evaluate your organization's effectiveness.

Budget/Financial Information

- A. Listing of other funding sources for this request (amount requested and secured)
- B. Budget for this grant request (showing income and expenses)
- C. Organization's annual operating budget

Attachments:

- A. List of names and titles of key staff
 - B. List of Board of Directors
 - C. Proof of tax-exempt 501(c)(3) status by the IRS
 - D. Any newspaper/magazine articles highlighting your organization
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Submit one copy of the proposal and attachments bound only with staples or clips (No videotapes, booklets, or folders, please). Mail your application with the cover sheet and attachments to:

Camden Junior Welfare League ° Attn: Grant Applications ° PO Box 578 ° Camden, SC 29021
(803) 727-5579 www.camdenleague.com

**Camden Junior Welfare League
Application Coversheet**

(Application Deadline: May 15, 2009)

ORGANIZATION INFORMATION

Applicant Organization: _____

Address: _____

Phone: _____ Fax: _____

Contact Person: _____

Email: _____

PROJECT/PROGRAM INFORMATION

Type of Request: Project Support
 General Operating Support

Name of Project (if applicable): _____

Amount Requested: \$ _____

Total Budget of Proposed Project (if applicable): \$ _____

Total Budget of Applicant Organization: \$ _____

REQUIRED ATTACHMENTS

- Narrative—Detailed Information regarding Funding Request
- Listing of other funding sources for this request (requested, committed, received)
- Budget for this grant request showing income and expenses
- Organization's annual operating budget
- List of Board of Directors
- Proof of tax-exempt 501(c)(3) status by the IRS
- Any newspaper/magazine articles highlighting your organization

(No Videotapes or Binders Please)

REQUIRED SIGNATURE

Project Administrator/Proposer

Name: _____

(Please Print)

Signature: _____

Date: _____