

# Camden Junior Welfare League

## Application Guidelines

### **CJWL Mission & Focus:**

The purpose of the League is to improve and enrich the social and economic environment of the children of Kershaw County.

### **Grant Guidelines:**

- The programs and services to be provided must be consistent with the League's mission and geographic focus.
- The applying organization must be a tax-exempt, non-profit entity.
- The organization receiving the grant must be located in Kershaw County, South Carolina.
- Organizations must submit final reports for active grants prior to being eligible to reapply.

### **Funding Requests:**

Please submit your proposal with the information in the following order:

- Application Coversheet

**Narrative:** Limit to two (2) pages maximum

#### **A. Organizational Information**

- a. Brief summary of organization's history, mission and goals

#### **B. Purpose of this grant**

- a. Project description, including objectives, activities, timeframe, description of target population to benefit, number served, and frequency. If requesting general support, provide a brief overview of your organization's projects and activities.
- b. Statement of community needs/issues to be addressed.
- c. Description of how you plan to evaluate the success of the project, including outcomes and results. If requesting general operating support, provide a description of how you evaluate your organization's effectiveness.

#### **Budget/Financial Information**

- a. Listing of other funding sources for this request (amount requested and secured)
- b. Budget for this grant request showing income and expenses
- c. Organization's annual operating budget

#### **Attachments:**

- a. List of names and titles of key staff
- b. List of Board of Directors
- c. Proof of tax-exempt 501(c)(3) status by the IRS
- d. Any newspaper/magazine articles highlighting your organization

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Submit one copy of the proposal and attachments bound only with staples or clips (No booklets or folders please). Mail your application with the cover sheet and attachments to:

**Camden Junior Welfare League ~ Attn: Grant Applications ~ PO Box 578 ~ Camden, SC 29021**  
(803) 432-9700 ~ [www.camdenleague.com](http://www.camdenleague.com)

# Camden Junior Welfare League Application Coversheet

(Application Deadline: May 15, 2008)

## ORGANIZATION INFORMATION

Applicant Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

## PROJECT/PROGRAM INFORMATION

Type of Request:  Project Support  
 General Operating Support

Name of Project (if applicable): \_\_\_\_\_

Amount Requested \$ \_\_\_\_\_

Total Budget of Proposed Project (if applicable): \$ \_\_\_\_\_

Total Budget of Applicant Organization: \$ \_\_\_\_\_

## REQUIRED ATTACHMENTS

- Narrative -- Detailed information regarding Funding Request
- Listing of other funding sources for this request (amount requested and secured)
- Budget for this grant request showing income and expenses
- Organization's annual operating budget
- List of names and titles of key staff
- List of Board of Directors
- Proof of tax-exempt 501(c)(3) status by the IRS
- Any newspaper/magazine articles highlighting your organization

## REQUIRED SIGNATURES

Project Administrator/Proposer

Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Please Print)

Date: \_\_\_\_\_